

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 13, 2021**

The Lower Nazareth Township Board of Supervisors held a hybrid meeting on Wednesday, October 13, 2021. Supervisor Stephen Brown called the meeting to order at 7:00 PM.

Present were:

Stephen A. Brown	-	Supervisor	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Amy L. Templeton	-	Supervisor	Lori Seese	-	Planning/Zoning
Gary Asteak, Esq.	-	Solicitor			Administrator

Absent were:

James Pennington	-	Chairman
Martin Boucher	-	Vice-Chairman
Tammi Dravec	-	Secretary/Treasurer

**The Board held an executive session prior to this evening's meeting to discuss legal issues **

Agenda Amendment and Approval

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to amend the October 13th, 2021, meeting agenda to include the consideration of a resolution authorizing the amendment of the Official Sewage Facilities Plan for the Prologis Land Development Plan. The motion carried (3-0).

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve the amended agenda. The motion carried (3-0).

Approval of Minutes

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve the September 22nd, 2021, meeting minutes. The motion carried (3-0).

Tatamy Borough Request

Mayor Christopher Moren of Tatamy Borough appeared to discuss his request to authorize Tatamy residents access to Lower Nazareth Township's yard waste facility. Mr. Moren indicated the borough's waste hauler will no longer accept yard waste as of January 1st. He stated Tatamy Borough does not have a site where a yard waste facility would be feasible; therefore, he respectfully requested the Board of Supervisors consider entering into an inter-municipal agreement for yard waste. The supervisors present agreed to grant access to the yard waste facility and requested Mr. Moren to work out the details with L. Stauffer.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Brown acknowledged the receipt of the written reports.

Supervisor's Comments

Open Space Preservation – Mr. Hoyer reported on the following:

1. The EAC met on October 11th and members of the Recreation Committee were present.
2. He commended L. Stauffer and J. Pennington on the letter they authored on changes to the current development laws.
3. He attended the Georgetown Manor sewer meeting

Parks & Recreation – Ms. Templeton reported the Township is on Met-Ed's schedule for the installation of electric. We have been told electric will be installed in a few weeks. Once the electric is installed, the bathroom can be completed.

At Surrey Glen Park, the Board has been made aware of an issue with excessive topsoil present at the park, which is creating a problem with the construction of the walking trail. The Township Engineer has submitted a proposal that recommends a change order in the amount of \$48,932.12. This amount includes the Township procuring and transporting to the park a total of up to 600 tons of stone, procuring the fabric and utilizing township trucks to assist. Ms. Templeton made a motion to authorize the amendment to the contract. Mr. Hoyer seconded. Motion carried (3-0).

Mr. Brown inquired if soil probes should be conducted at Hahn's Meadow Park prior to going out to bid. Mr. Kortze stated he did not think it was necessary.

Mr. Brown had no comments.

Subdivision & Land Development

Phil Davis Subdivision – Mr. Davis has corresponded with the Township to indicate he wishes to terminate his subdivision improvements agreement and he is requesting the Township to return his security deposit of \$55,000. He will take no further action on his subdivision plan. Mr. Hoyer made a motion to approve the request and terminate the improvements agreement resulting in the return of his security deposit. Ms. Templeton seconded. Motion passed (3-0).

Brown Daub Hyundai Improvements Agreement – The draft improvements agreement is before the Board for consideration to authorize the Chairman to execute. This agreement was drafted in conjunction with the land development plan submitted to the Township. Ms. Templeton made a motion authorizing the Chairman to execute the agreement on behalf of the Township. Mr. Hoyer seconded. Motion passed (3-0).

Resolution # LNT-029-21 - Prologis had previously submitted a SALDO application known as Lehigh Valley East 17. In order to proceed with public sewer for the project, the draft resolution must be adopted. Mr. Hoyer made a motion to adopt Resolution No. LNT-029-21. Ms. Templeton seconded. Motion passed (3-0).

Solicitor's Report

Solicitor Asteak reported a draft ordinance is in front of the Board for consideration. The ordinance would amend existing ordinances 158, 159 and 160 and is at the request of the Easton Area Joint Sewer Authority. Mr. Hoyer made a motion to adopt Ordinance 239-10-21. Ms. Templeton seconded. Motion passed (3-0).

Engineer's Report

Mr. Kortze reported that the demolition of the Newburg Inn is complete. The contractor is now clearing the debris. The contractor has submitted a second payment request in the amount of \$40,018.71. Mr. Hoyer made a motion to authorize payment in the amount of \$40,018.71.

Manager's Report

Leaf Vac – Authorization to Purchase – Ms. Stauffer provided the Board with a quote from U.S. Municipal Supply for the purchase of a 30-yard leaf vac. She stated the equipment will be covered 100% by the DEP grants Act 902 and Act 904. The total cost of the machine is \$95,005. Ms. Templeton made a motion to authorize the purchase of a 30-yard leaf vac in the amount of \$95,005. Mr. Hoyer seconded. Motion passed (3-0).

Fire Truck Payment – The Township is in receipt of a request from Fire Chief Seip to release Township funds in the amount of \$354,864 for payment of the chassis. Ms. Templeton made a motion to authorize the release of \$354,864 for the payment of the chassis. Mr. Hoyer seconded. Motion passed (3-0).

EAC Vacancy – A letter of interest was received from Robert Pruznick for the vacancy on the EAC. Ms. Templeton made a motion to appoint Mr. Pruznick to the EAC Vacancy created by the resignation of William Stone. Mr. Hoyer seconded. Motion passed (3-0).

Payment of the Bills

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve payment of the bills dated October 13th, 2021. The motion carried unanimously.

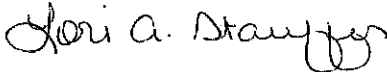
Courtesy of the Floor –

Mr. Bruce Eckhart of 4890 Steuben Road appeared before the Board to relay concerns about his property and flooding issues. He stated the water problem is continuing to get worse and the water is getting closer to the house. He stated he met on site with the Director of Public Works who told him there is nothing the Township can do. He wanted to know who is going to take responsibility. The Board stated this is a private property issue that they cannot intervene in the matter. Mr. Hoyer recommended the property owner contact Northampton County Conservation District to determine if they can help.

Mr. Kortze reported he met with several property owners in Sterling Crossings at the request of the Township Manager due to sinkhole issues. Nine out of ten of the properties have sinkholes over the stormwater infiltration beds. He will be contacting the developer to further discuss.

Adjournment – The meeting adjourned at 7:40PM.

Respectfully submitted by,



Lori A. Stauffer
Township Manager

Lower Nazareth Township
Bills To Be Approved
 October 13, 2021

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21501	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 90.38
21502	Keystone Cement Company	Aggregate Supplies	\$ 1,445.16
21503	Brown & Brown of Lehigh Valley	Township Insurance	\$ 24,891.00
21504	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 1,371.30
21505	ORE Rentals	Equipment Rental	\$ 304.00
21506	Northampton County Seed Company, Inc.	Park Facilities Maintenance	\$ 748.00
21507	ACR Products, Inc.	Public Works Equipment Parts/Supplies/Repai	\$ 102.60
21508	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 488.31
21509	Wilson Products	Public Works Equipment Parts / Supplies	\$ 72.52
21510	Advance Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 287.27
21511	USPS	Newsletter Postage	\$ 962.96
21512	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 905.00
21513	Hecktown Volunteer Fire Company	2021 Fire Relief	\$ 70,182.02
21514	Truist	2021 Pension Plan Contribution	\$ 120,000.00
21515	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 1,011.77
21516	Memorial Library of Nazareth & Vicinity	Library Service	\$ 6,906.25
21517	Colonial Regional Police Department	Police Contract Payment	\$ 146,123.42
21518	PA Municipal Health Insurance Cooperative	Employee Health Insurance	\$ 28,953.32
21519	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
21520	Migu	Fall Newsletter	\$ 4,097.00
21521	New Enterprise Stone & Lime Co., Inc.	Construction/Rebuilding	\$ 13,177.44
21522	Chase Card Services	Supplies/Software Maintenance/Postage	\$ 2,382.39
21523	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 5,478.63
21524	Fogels Fuel Service	Municipal Heating Fuel	\$ 1,679.58
21525	Tractor Supply Credit Plan	Public Works Tools/Equipment/Park Maintena	\$ 143.15
21526	U.S. Municipal Supply, Inc.	Signs	\$ 897.60
21527	Colonial Intermediate Unit 20	Office Supplies	\$ 132.50
21528	Carroll Engineering Corporation	Zoning Officer Services	\$ 1,715.00
21529	Brian's Professional Cleaning	Municipal Building Maintenance	\$ 300.00
21530	Met-Ed	Traffic Signal / Street Light Electricity	\$ 308.36

Lower Nazareth Township
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 October 13, 2021

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21531	Wilson Products	Public Works Equipment Parts / Supplies	\$ 86.43
21532	Brown & Brown of Lehigh Valley	Township Insurance	\$ 250.00
21533	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 25.96
21534	Assured Partners of Northeast PA	Fire Company Insurance	\$ 7,269.00
21535	PSATS CDL Program	CDL Drug Testing	\$ 60.00
21536	Integra One	Computer Services/Software Maintenance	\$ 706.00
21537	Easton Suburban Water Authority	Municipal Bldg Water	\$ 61.78
21538	W.B. Mason Company, Inc.	Office Supplies	\$ 361.89
21539	Pitney Bowes	Office Supplies	\$ 80.74
21540	Valley Tire of Nazareth	Public Works Equipment Parts/Supplies	\$ 643.00
21541	LMS Designs and Signs	Public Works Equipment Parts/Supplies	\$ 370.00
21542	PAPCO	Equipment Motor Fuel	\$ 1,104.31
21543	The Key	Advertisements	\$ 540.48
21544	NJ Advance Media	Advertisements	\$ 922.65
21545	Home Depot	Facilities Maintenance Supplies	\$ 60.87
21546	Best Line Equipment	Public Works Equipment Parts/Supplies	\$ 389.35
21547	Staples Business Advantage	Office Supplies	\$ 143.44
21548	RCN	Internet & Telephone Services	\$ 816.96
21549	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park El	\$ 1,247.43
21550	National Elevator Inspection Services	Municipal Building Facilities Maintenance	\$ 83.50
21551	PA One Call System, Inc.	Monthly Activity	\$ 64.24
21552	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 528.76
21553	Easton Area Joint Sewer Authority	Debt Service	\$ 3,757.91
21554	Northampton County TCC	2021 Administrative Fee	\$ 184.00
21555	Easton Suburban Water Authority	Fire Company Water	\$ 74.07
21556	DACER Fire Protection	Fire Company Equipment Maintenance	\$ 338.00
21557	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 195.50
21558	Trach Plumbing & Heating	Facilities Maintenance	\$ 435.00
21559	New Enterprise Stone & Lime Co., Inc.	Paving/Construction/Rebuilding	\$ 3,843.99
21560	Broughal & DeVito, LLP	Legal Services	\$ 1,180.00

Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21561	Flamm Walton PC	Personnel Legal Services	\$ 54.00
21562	Enter.net	Website Hosting	\$ 192.00
21563	Advance Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 206.30
<i>Total General Fund Checking Account...</i>			<u><u>\$ 462,446.26</u></u>

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	October 8, 2021		<u><u>\$ 40,227.39</u></u>

STATE LIQUID FUELS ACCOUNT

Num	Name	Memo	Amount
580	H & K Group, Inc.	2021 Road Project - Country Club	<u><u>\$ 138,918.00</u></u>

HIGHWAY RECONSTRUCTION & REHABILITATION

Num	Name	Memo	Amount
1304	<i>VOIDED</i>		
1305	H & K Group, Inc.	2021 Road Project - Country Club	<u><u>\$ 156,456.46</u></u>

REFUSE/RECYCLING ACCOUNT

Num	Name	Memo	Amount
1636	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00
1637	LNT Petty Cash	Clean Up Day	\$ 100.00
<i>Total Refuse/Recycling Account...</i>			<u><u>\$ 215.00</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
2037	Iron Valley Real Estate of Lehigh Valley	Building Permit Refund	\$ 10.00
2038	Lower Nazareth Township General Fund	Zoning Permit	\$ 50.00
2039	James Vadala	Building Permit Refund	\$ 405.00
<i>Total Development & Inspection Account...</i>			<u><u>\$ 465.00</u></u>

Lower Nazareth Township

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OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1570	Monarch Precast Concrete Corporation	Capital Construction	\$ 1,490.00
1571	Rumsey Electric	Capital Construction	\$ 823.23
1572	<i>VOIDED</i>		
Total Open Space Account...			\$ 2,313.23

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1218	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 1,717.50
1219	West Truckers Franchise, LLC	Capital Construction	\$ 250.00
1220	Four Winds Concrete, Inc.	Capital Construction	\$ 212.00
1221	All-Phase Electric Supply Co.	Capital Construction	\$ 1,064.49
Total Capital Reserve Account...			\$ 3,243.99

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2775	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 17,761.50
2776	Met-Ed	Traffic Signal Electricity	\$ 145.92
2777	Signal Service, Inc.	Traffic Signal Maintenance	\$ 266.00
2778	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 345.00
2779	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 40,397.75
2780	Kay Builders, Inc.	Escrow Refunds	\$ 2,000.00
2781	Met-Ed	Traffic Signal Electricity	\$ 130.51
2782	Zachary Knecht	Escrow Refund	\$ 2,328.41
2783	LTS Homes	Escrow Refund	\$ 2,221.49
2784	Maureen Gutstein	Escrow Refund	\$ 200.00
2785	<i>VOIDED</i>		
2786	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 10,302.75
2787	Lower Nazareth Realty Partners, LP	Escrow Refund	\$ 1,033.00
Total Master Escrow Account...			\$ 77,132.33